**Planning Your Service Transformation Programme**

***“If we always do what we have always done, we will always get what we have always got!”*** (Tony Robbins)

**Our Plan**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Type of review or improvement activity** | **Timescale** | **Which stakeholders should we engage?** | **How will we engage the stakeholders?** | **What are the potential pitfalls?** | **How will we avoid them?** |
|  |  |  |  |  |  |

**Support**

**How could your peers support you? How will you make this happen?**

**What further support do you need from The National Archives?**

**Commitment to act!**

**When I return to the workplace I will……**

**Tell someone that will be doing this. This will increase your commitment.**

**Adopt the following continual cycle:**

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**Learn to do it better!**

**Act!**

**Take feedback and reflect**

**Remember to celebrate your success, however small you may think it is!**