**Improvement Plan**

The team has identified the following improvement activity using various service review techniques. These improvement actions are designed to build the organisation’s capability to achieve enhanced outcomes. For management purposes the main improvement activity is divided into ‘projects’; however, these are clearly interlinked and interdependent (they are part of one ‘journey’). The ????? manages these links and take an overview of improvement. The management team monitors achievement of the improvement projects through regular review meetings.

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| **Ref** | **Improvement Project** | **Outputs**  (what will be different when the project has been completed) | **Project leader** | **Who else will be involved?** | **Start date**  **Finish date** | **Action Plan (include the ‘quick win’ actions here)** | | |
| **Action** | **Who** | **When** |
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