

Summary of new prices, in effect from 1 April 2014

Service	Details	Price (£00.00)
Digital download from nationalarchives.gov.uk	Price per download	3.30
Self-service copying in the reading rooms	A black and white copy, up to and including size A3, cost per copy	0.25
Ordering copies - less than 100 different pages of records		
Black and white paper copy	Up to and including size A3, research quality, cost per copy	1.30
Colour paper copy	Up to and including size A3, research quality, cost per copy	5.50
	Larger than size A3, research quality, cost per copy	14.95
Digital copy	Up to and including size A3, research quality, cost per copy	3.50
	Larger than size A3, research quality, cost per copy	12.00
High-resolution digital scans (from the Image Library)	Photographic quality	35.00
Ordering copies - more than 100 different pages of records		
Bulk orders of this kind can be very complex and time-consuming, dependent on the records being copied. Costs will be made up of several, or all of the following:		
Estimate	An estimate of the cost and work required, based on time taken to produce the estimate, cost per 15 minutes	11.30
Preparation of records	based on time taken, in addition to the costs of materials, cost per 15 minutes	15.45
Production of copies and quality checking	based on time taken, in addition to the costs of materials and delivery, cost per 15 minutes	15.20
Research	Includes the time taken on the research and sending out the results, cost per 15 minutes.	25.00
	This service is subject to value added tax (VAT). The fee excluding VAT is £20.83	

Service	Details	Price (£00.00)
Naturalisation certificates	To make a certified copy of a naturalisation certificate, cost per certificate	25.50
Authentication of other copies and records	Certification of a copy of any record or any part of a record, does not include the cost for making the copy, cost per document	25.00
	Attendance at external location to verify authenticity of a record, based on time taken, in addition to expenses for travel, accommodation and subsistence, cost per 15 minutes	25.00
Preparation of records for external exhibition	An estimate of cost and work required, based on time taken to produce estimate, cost per 15 minutes	13.15
	For preparing records for exhibition, in addition to the costs of materials and transporting those materials and the records and any expenses for travel, accommodation and subsistence, based on time taken, cost per 15 minutes	13.15
Postage and packaging	To be charged at cost for a copy not collected in person which cannot be sent by email, or if requested to be posted	At cost