

***For the Record:
Preserving Your Archives and Unlocking Their Potential***

Syon House, Brentford, Middlesex, TW8 8JF

Tuesday 11th December 2012

Programme

10.30 Arrival and coffee

11.00 Welcome and introduction by His Grace the Duke of Northumberland,
and Oliver Morley, Chief Executive of The National Archives & Historical
Manuscripts Commissioner

Morning Session

Chair: William Parente, Welbeck Abbey HHA Board Member

11.10 Keeping and using private archives

- i) An owner's perspective: Henry Digby, Minterne House
- ii) A custodian's view: John Alban, County Archivist, Norfolk
- iii) A researcher's perspective: Michael Moss, University of Glasgow
- iv) The wider perspective: different options and their strengths and drawbacks: Norman James, Head of the Private Archives Team, TNA

12.30 Panel discussion

13.00 Lunch

During lunchtime there will be an opportunity to view an exhibition from the Duke of Northumberland's archives illustrating the practical usage of archives on an estate.

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Afternoon Session

Chair: Elizabeth Lomas, Lord Chancellor's Forum on Historical Manuscripts and Historical Research

14.10 Using the archives to practical purpose: attracting visitors, and managing a house and estate: Christopher Ridgway, Curator, Castle Howard.

14.30 Open discussion.

14.45 Conditional Exemption and Acceptance in Lieu schemes.

- i) Conditional Exemption in relation to archives: How Her Majesty's Revenue and Customs operates the scheme: Simon Kirsop, Heritage Team, HMRC
- ii) Acceptance in Lieu of tax: The role of Arts Council England: Gerry McQuillan, Senior Adviser, Acquisitions, Exports, Loans and Collections Unit, ACE
- iii) Issues for owners to consider: Wendy Philips, Senior Director, Tax and Heritage Department, Sotheby's

15.30 The role of the Private Archives Team at The National Archives: Philip Gale, Senior Adviser, Family and Institutional Archives, TNA.

15.45 Questions

16.00 Summing up: Clive Field, Lord Chancellor's Forum on Historical Manuscripts and Historical Research

16.15 Tea and further chance to view the exhibition of archives

17.00 Close of proceedings