

Seamless Flow Advisory Group

Meeting October 2005

Summary

Introduction

The primary purpose of the meeting was to ensure The National Archives (TNA) received the thoughts, views and concerns of Departmental representatives regarding issues arising from the Seamless Flow Programme.

Programme Update

The Programme Director presented a Programme update and demonstrated the new prototype search screens and website. The Project Manager for Delivery and Presentation led a discussion on the future developments of Electronic Records Online (EROL).

Transfer Agreements

The Project Manager outlined the current position regarding the custodial policy and transfer agreements. Meetings have been held with various departments to discuss the content and operation of the policy.

Copyright

The Project Manager updated representatives on progress made, confirming TNA are awaiting a report from legal counsel.

E-Appraisal Trials

The Head of The Client Management Unit updated representatives on progress made. A live trial is being conducted with the Pesticides Safety Directorate, reporting next month.

Communication

The Programme Director updated the meeting as to communication plans and led a general discussion on how TNA should communicate to key stakeholders. Departmental representatives raised various issues of concern to be addressed by the Seamless Flow Programme.

Date Next Meeting

To be agreed