

27th September 2007

Key Performance Indicators 2007-08

The Management Board reviewed progress and gave comment on The National Archives current Key Performance Indicators (KPIs). While there were no major issues of concern reported, the Board noted that maintaining appropriate levels of diversity in the workforce continues to challenge the organisation.

The Board went on to note that while this year's KPIs began the stretch that the organisation is aiming for, greater stretch and challenge should be the aim for next year's Indicators.

First Quarter Performance and Business reporting

The Programme Support Manager went on to give an overview of First Quarter business achievement as set against the business plan for 2007/08 for Board review and discussion. There were no matters of concern raised. The Board noted progress on developing business planning priorities and targets for next year. Draft 2008/9 departmental targets will be set by end November 2007 in time for Management Board review at the December Board meeting.

Kew 2008.

The Director Corporate Services and Finance updated the Management Board on the timetable for tender process and the OGC Gateway review for this major capital project. She went on to give an overview of the four bidders for the design and build. The Board agreed the planned criteria for assessment. In concluding the discussion it was noted that any additional questions that members of the Board might wish to ask should be addressed to the Director of Corporate Services and Finance offline.

In concluding their discussion the Board reviewed and agreed a revised budget for the project.