

Management Board Meeting summaries

Summaries for The National Archives Publication Scheme

27 February 2009

Minutes and Matters arising

The Chief Executive welcomed new Non- executive Director Trevor Spires to the Board and introduced Caroline Emerton as The National Archives' new Corporate and Finance Director.

Key Performance Indicators (KPIs) 2009/10

The Management Board reviewed the draft Key Performance Indicators for 2009/10. Proposed targets for 2009/10 were compared against previous outcomes and previous targets with particular discussion around whether the indicators retained as published KPIs expressed an appropriate degree of challenge and stretch for the organisation. The Management Board went on to approve the KPIs for 2009/10 for publication internally and for submission for ministerial approval.

Monthly Financial Reporting – Month 10 2008/09

The Management Board discussed key points highlighted in the 10 months to 31 January 09 financial report. The Board noted that the current year continues to be closely managed towards achieving our year end target.

30 year rule review

Following the publication of the 30 year rule review the Management Board discussed those recommendations that could have the greatest impact on operations at The National Archives.

Introduction to 'What to Keep' project

An update to the Management Board, the project aims to provide government departments with guidance and support so that departments might be better placed to shape the future of what information they keep for future use.

The value of research at The National Archives

The Head of Research and Collections introduced a Management Board discussion on the value that research at The National Archives brings to the organisation and its performance.