

## Executive Team meeting summaries – March 2010

### 3 March

#### Public Library Subsidy scheme

Executive Team was advised that a new submission to Ministers would follow after the election.

#### Budget 2010/11

Executive Team reviewed and agreed the final draft budget plan for 2010/11.

#### Grants panel

Executive Team considered and agreed the 'Opening Up Archives' project. Approval was subject to clarification on administration and financial practicalities with the MLA.

#### Clore applications

Executive Team considered and endorsed three applications to the Clore Fellowship.

#### Public Service standards 2010/11

Executive Team considered and endorsed the proposed standards for 2010/11.

#### Legislation publishing contract tender

The Director of Information Policy and Services outlined a number of points for clarification following the Management Board meeting on 23 February. These were approved by the Executive Team.

### 10 March

#### Sustainability action plan

The Head of Estates and Facilities presented an action plan for Executive Team review. The plan sets out what sustainable development means for The National Archives, and how we intend to take it forward over the next 3 years. The action plan was agreed.

### 31 March

#### Resource Discovery and Future Catalogue

Members of the Resource Discovery team demonstrated prototypes of new applications that will be loaded into the new online development Labs pages.