

Summary of Minutes
The National Archives Achieving Together Champions Board
9th March 2007

Minutes of last meeting and matters arising

All agreed.

Action Points from the last meeting

Updates on action points from the last meeting were given. Action points related to:

- Valuing and respecting staff
- Keeping the Internal Communications Manager updated
- Exhibiting staff's artwork
- Addressing bullying and harassment in the work place

Staff Survey Feedback from Departments

Each member of the group gave an update on their respective department's initial discussions about the staff survey results.

Investors in People Update

The Achieving Together Programme Manager told the group that on the 19th March the Investors in People Recognition panel is due to discuss our progress in implementing our action plan. It is hoped that the panel will allow us a further 12 months before we go for Investors in People reaccreditation. The Achieving Together Programme Manager will report back on the panel's decision at the next meeting.

Performance Management System

The Chief Executive presented the proposed approach to the 2007/08, and onwards, Performance Management System for The National Archives.