

Summary of Minutes
The National Archives Achieving Together Champions Board
26th September 2008

Minutes of last meeting

The Diversity Manager asked for the minutes of the last meeting to be re-worded. The Achieving Together Programme Manager agreed to do this.

Action Points from the last meeting

Updates on action points from the last meeting were given. Action points related to:

- Work Experience
- Useful websites that relate specifically to depression and how to deal with it at work
- Attendance Management policy

Learning and Development – an update

The Head of Learning and Development updated the group on the new online performance management system.

The Head of Learning and Development also updated the group on the new Management Development programme which is being developed to help support all managers at The National Archives.

Sunday Times Top 100 (Best Companies to Work for)

The Achieving Together Programme Manager updated the group on progress and explained how the survey worked.

Any other business (AOB)

One point was raised under AOB:

- Internal recruitment

The group discussed the issue.