

Summary of Minutes
The National Archives Achieving Together Champions Board
11th February 2008

Minutes of last meeting

The minutes of the last meeting were agreed.

Action Points from the last meeting

All action points are covered as part of the agenda

Internal Communications Survey – initial findings

The Achieving Together Programme Manager and colleagues who took part in the facilitation of the survey fed back initial findings to the group.

Investors in People (IiP) Internal Review

After discussion, the group agreed not to use internal reviewers for the next Investors in People assessment. This is to ensure complete impartiality.

Sunday Times Top 100 (Best Companies to Work for)

The Achieving Together Programme Manager circulated a briefing paper to the group outlining the 'Best Companies to Work for' survey process. The group agreed it would be useful to enter and asked for more information – the Achieving Together Programme Manager agreed to take this forward.

Any other business (AOB)

The group raised four points under AOB:

- Work Experience at The National Archives
- Staff Engagement 2008 timetable
- Departmental inductions
- Corporate Showcase Day