

25th September 2008

Audit Committee meeting

The Chair of the Audit Committee updated the Management Board on the September Audit Committee meeting. There were no issues requiring Board attention and discussion.

First Quarter Business Performance

The Management Board were briefed on the work being set up for electronic records management across government and that a project is now in place to review long term storage solutions for digital surrogates.

Digital Continuity

The Director Technology and Chief Information Officer Management presented progress on the Digital Continuity project, highlighting a number of challenges and proposed next steps.

Having debated a number of delivery options for the project, the Board broadly supported the recommended option for a shared service delivery to deliver digital information management advice across government.

The particular challenges identified with this option, were reinforced and noted.

Archives Strategy for Government

Following an introduction and background to the new Government Policy on Archives, the Board went on to agree the key messages for the consultation version which will be published before the end of the year. The Board noted in their discussion that the proposed Archives Strategy will represent a radical refocus and restructure of activity and skills across the archive sector.

The Board will debate the full implications of the strategy for The National Archives, including a proposed action plan with clear outcomes, at the next Board meeting in October.

Non-Executive Director Recruitment

The Chief Executive reported that after serving 6 years on the Board, Non – executive Meyrick Vevers would be stepping down as Chair Audit Committee and Board member in March 2009. However he has agreed to stay on until June 2009, to oversee the end of year accounts

Recruitment for Meyrick's replacement will begin before the end of the year to hopefully ensure a 2/3 months handover period.