

## Management Board summaries

### September 2011

#### 26 September 2011

##### Culture Group update

The Board received an update on the Culture Project, which was established in response to a number of factors that impact on how we work, such as the Comprehensive Spending Review, the recruitment freeze, the pay freeze and national industrial relations. This project is considering what we may need to do differently, from a cultural perspective, to ensure that we continue to perform well and provide excellent customer service in times of change.

Our new Values (People, Possibilities and Integrity) constitute the first visible result from the Culture Project, but work has also been taking place on a number of other strands.

The Board heard about progress made and reviewed the initiatives the project intends to focus on for the remainder of this financial year.

##### Information updates on the archives sector

The Board were advised that The National Archives will take on some of the Museum, Libraries and Archives Council's (MLA) responsibilities for archives development from October 2011. The National Archives' new role has been agreed with the Department for Culture, Media and Sport in light of the closure of MLA and the organisation is now building the capacity and capabilities necessary to fulfil it.

A presentation was made outlining the responsibilities agreed with DCMS, activity to date and future plans. These include adapting our relationship with archive services, developing an accreditation scheme for archives, and refreshing *Archives for 21st Century*. Five goals were proposed for the archives sector, which would align with the goals of the Arts Council for the arts and culture sector and with The National Archives' strategic plan.

The Board approved these goals.

##### Gazettes strategy

The contract to deliver the London, Belfast and Edinburgh Gazettes will expire in December 2012. Over the last year, The National Archives has been outlining a range of options for procuring these services.

The Board reviewed and discussed four different options currently under consideration.

##### Update on the Roof Replacement project

The Board viewed the areas of Q2 where leaks are occurring in the glazed roof. They received an update on the business case for replacing the roof and the recommended option for achieving this.

The Board discussed the competitive tender process and warranty that would be involved in this process.

They approved the business case and the proposal.

## Equality and diversity update

This item was carried forward to the next meeting.

## Long-term future of The National Archives' digital infrastructure

The Director of Technology opened a discussion on the long-term future of The National Archives' digital infrastructure. The organisation will face significant challenges over the next five years, raised by major changes in the way that we will need to accession and process digital information. These will include accommodating large volumes of data created by the London 2012 Olympic Games.

A number of options have been examined and The National Archives will be using the SDB4 'Safety Deposit Box' system developed in partnership with Tessella, partly because it is provided at zero cost.

Investment in developing a new infrastructure has been approved by Executive Team.