

Statement of Commitment

The following statement is an example of the commitment the Chief Executive makes on joining the IMA Programme:

I am personally committed to making sure that we create and manage the information we need to fulfil our corporate obligations. To show the strength of my commitment, both in the [**Department for X**] and to our customers, I have asked The National Archives to begin the process of assessment. I confirm that the [**Department for X**] supports this commitment in practice. I will agree to the publication of The National Archives final report.

I will provide effective leadership on Knowledge and Information Management capability across my Department. I will make sure that our internal processes and training support effective information management. Information is recognised as the key asset for running the business of the [**Department for X**] and is used to support effective data and information sharing and knowledge creation. I will ensure that our information is appropriately captured, described, managed and preserved and that the risks are controlled. I will promote access to and re-use of our information, and protect personal information.

Chief Executive/Permanent Secretary