

Executive Team Summaries

Executive Team Publication scheme

9 September 2009

TNA 2010 savings project

The Executive Team reviewed and discussed project progress and next steps.

Corporate plan and budget planning 2010/2011

The Executive Team discussed and agreed the proposed approach, assumptions and definitions outlined by the Interim Director of Finance and Performance to build the 2010/2011 budget, corporate plan and discussion for next year's Key Performance Indicators.

The Executive Team noted that the Management Board will discuss and approve the strategic priorities at the October Board meeting. Management Board agreement of the final draft of the corporate plan and budget will be early in 2010.

16 September 2009

Services to scholastic users

The Director of Technology outlined the background and context for an Executive Team discussion on the key services delivered to our scholastic users. The Executive Team went on to discuss and agree the proposed approach to support these users in the future.

Strategic risk register

The Executive Team reviewed and confirmed an approach for the Management Board discussion on strategic risks at the end of the month.

TNA 2010 savings project

The Executive Team reviewed project progress and agreed next steps.

23 September 2009

Budget planning 2010/2011

The Executive Team discussed and agreed the final assumptions to help progress work on building the 2010/11 budget.

Corporate planning 2010/11

The Executive Team discussed early thinking around the 2010/11 strategic priorities and development of business objectives and investment bids, in advance to developing further with teams.

Strategic risk register – risk appetite review

The Programme Office Support Manager introduced the Executive Team discussion to review the organisation's tolerance and exposure to risk (risk appetite) and to assess whether the headline risk categories and the maximum residual risk scores are an accurate reflection of current risks.

The Executive Team agreed that risk tolerances should remain the same, that the risk scoring on the strategic risk register against each category, should remain unchanged (residual risk scores), and that the categories of risk were still the most applicable for the organisation.

Financial reporting – August 2009

The Executive Team reviewed and agreed the Management accounts for Month 05 (August 09).

Business achievement reporting – Second Quarter

The Programme Office Support Manager reported that overall objectives continue to be well prioritised and on track for the six months to the end September 09.

Balanced Scorecard – August 09

The Executive Team reviewed the Balanced scorecard for August 09 noting that there are no major issues for concern.