

Executive Team summaries

4 August 2010

The Grants Panel review

Executive team considered and agreed support for a fully funded grant proposal to Sheffield University to develop personalised search of historic data. Executive team went on to approve proposals to improve Grants Panel procedures and reporting to include making it clear on the website that submissions should allow time for a full review.

Transparency agenda.

Executive team noted additional Cabinet Office guidance on publishing SCS and non executive director salaries, OGC contracts and expenditure under £25k.

The public task

Executive team agreed the outline for the Board debate with Executive reports on 31 August 2010.

11 August 2010

Updates were given and discussed on the transparency agenda and the public task discussion.

18 August 2010

Stakeholder grid

Executive team reviewed stakeholder activity and communication across all directorates and by stakeholder group over the last 6 months.

Month 4 Performance reporting

Financial reporting:

Executive team considered Month 4 (July) financial reporting and agreed revisions to the 3+9 forecast.

Dashboard reporting:

Executive team reviewed performance progress and agreed minor amendments to the narrative following their discussion.

Business planning timetable 2011/12

Executive team reviewed and agreed the business planning timetable for 2011/12.

25 August 2010

Security team – organisation restructure

Executive team reviewed a proposal to restructure the security team. The restructure would not add to the organisation's establishment.

Digital continuity – post project sustainability

JO presented an update on digital continuity activity and efforts to embed the project's outputs, both at The National Archives and more widely across government.